

Suggested Closure Checklist...

Summer-ize Your Home

Here are a few suggestions on how to ready your unit for the long hot summer months ahead. Remember, careful planning and preparation now can help you avoid costly repairs when you return next season.

- Check refrigerator – it should be defrosted, cleaned (including bottom tray) and both refrigerator and freezer doors held open with folded bath towels. An alternate - put one cup uncooked ground coffee beans in refrigerator and close doors.
- Check stove and oven – clean if needed.
- Dispose of all food items, except spices. Place small amount of bay leaves in food cupboards.
- Store all cooking utensils and small appliances in cupboards as space permits.
- Run garbage disposal until thoroughly clean. Pour in ½ cup of mineral oil, flick on and off and add another ½ cup of mineral oil. Available at Wal-Mart and most drug stores. Or spray with WD-40.
- Run vinegar and water through drip coffee maker.
- Optional — Pour a quart of RV antifreeze in dishwasher and clothes washer. Pour 1/2 cup in drain stand pipe behind clothes washer.
- Disconnect small electrical appliances, TV, toaster, coffee maker, etc. Remove batteries from clocks, smoke alarms, flashlights, etc.
- Pour ½ cup of mineral oil in all drains to keep insects out and avoid evaporation.
- Flush toilet several times to clear drain of any solids. Sponge out most of the water in stool and pour in enough mineral oil to cover water. Leave water in tank.
- Make sure all bedding, towels and laundry are dry, clean, folded and stored in cupboards.
- Cover TV, VCR, computer, etc. with sheets or towels to prevent dust from infiltrating the working parts.
- Apprise home banks, utilities, etc. of your returning date.
- Disconnect or place telephone on vacation.
- Check all storage areas for perishables.
- Store patio furniture in shed, space permitting. If not, be sure all loose cushions are stored inside unit.
- Check skirting openings to be sure they are in place and secure.
- Lower any window awning of trailer, if applicable.
- Close and lock all windows and doors.
- Close all propane gas cylinder valves tightly.
- Turn off water at pedestal. Check for leaks when turning water on upon your return.
- Turn off electricity at meter. Write down meter reading here: _____ You may lock electric pedestal door.
- Make sure there is a key, or keys, for your unit at the Administration Office and make sure the Administration Office has all current information for your home phone number and address.